

Council Offices  
Argyle Road  
Sevenoaks  
Kent  
TN13 1HG



Despatched: 29.04.16

I hereby summon you to attend the meeting of the Sevenoaks District Council to be held in the Council Chamber, Council Offices, Argyle Road, Sevenoaks commencing at 7.00 pm on 10 May 2016 to transact the under-mentioned business.

Chief Executive

## AGENDA

Apologies for absence

1. To elect a Member to be Chairman for 2016/17
2. To elect a Member to be Vice Chairman for 2016/17
3. To approve as a correct record the minutes of the meeting of the Council held on 26 April 2016 To follow
4. Declarations of Interest
5. Appointment of Chairmen, Vice Chairmen and membership of Committees 2016/17 (Pages 1 - 2)  
  
(Appendices to follow)
6. Scheme of Delegations
  - a) to agree delegations to Committees (as set out in Parts 3-12 of the Constitution) and to confirm/approve delegations to Officers (as set out in Part 13 of the Constitution) (Pages 3 - 76)
  - b) to note the delegations of executive functions and appointments to the Cabinet made by the Leader To follow
7. Calendar of Meetings for the municipal year 2016/17 (Pages 77 - 80)
8. To appoint representatives on other organisations (Pages 81 - 82)  
  
(Appendices to follow)

9. Matters considered by the Cabinet
  - a) Sevenoaks District Community Plan 2016-19 (Pages 83 - 146)
10. To note the outgoing Chairman's Report To follow

**The Annual Meeting of the Council will be followed immediately by a special meeting of the Cabinet.**

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format, or have any other queries concerning this agenda or the meeting please contact Democratic Services Team on 01732 227199 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).